



Deepdene Primary School

DEEPDENE PRIMARY SCHOOL COUNCIL MEETING MINUTES
Held on Wednesday, 2nd December 2020 @ 7.00pm via WebEx

Item	Details	Actions/Recommendations:
1.	<p>Open and Welcome:</p> <p>Justin Phillips opened the meeting. He acknowledged and thanked Kim Shipley, Chris Vlahos and the staff of Deepdene for their efforts, hard work and amazing achievements with the children during Remote Learning and this very difficult and unusual year.</p>	
2.	<p>Minutes of Previous Meeting:</p> <p>Council to ratify the reports of the last meeting held from the 28th October 2020.</p>	<p>Action/Motion: Previous meeting minutes to be ratified</p> <p>Moved by: Antonella Fedele Seconded by: Chris Vlahos</p>
3.	<p>Business Arising: Nil</p>	
4.	<p>Correspondence In: Nil</p> <p>Correspondence Out: Nil</p>	
5.	<p>Principals Report: Principals report taken as read and tabled by Kim Shipley</p> <p>Kim Shipley advised that our next meeting, held on 17th Feb will be attended by Erika Bienert (SEIL). Erika will attend for the first hour to explain the School Principal selection process that will take place next year upon Stephen Rees' retirement.</p> <p>Kim advised she has been endorsed by the Regional Director to continue as Acting Principal until the substantive position is advertised. Chris Vlahos will also remain as Acting Assistant Principal until the role is advertised. This process will take place at the Principal's discretion after the substantive Principal position has been appointed.</p> <p>Kim thanked all members for their support and involvement throughout this very unusual and difficult year.</p>	<p>Action/Motion: Principals Report to be ratified</p> <p>Moved by: Lisa Williamson Seconded by: Catherine Krestyn</p>

<p>7.</p>	<p>Finance Report: Finance report taken as read and tabled by Kim Shipley.</p> <p>Finance team met via WebEx on 25th November to discuss and approve the 2021 Indicative Budgets. Finance team approved 2021 budgets and now seek School Council ratification. Budgets attached.</p> <p>It was noted that Revenue has reduced due to substantial decrease in enrolments from this year. Expenses have been adjusted accordingly in order to fund the Budget for 2021.</p> <p>All Bank account balances were noted, including committed funds. Transfers from the Library A/c to the Official A/c reported and noted. The Parents' Association Tracked balance @ 10/11 was also tabled.</p> <p>Matt Cohen commented that the 2021 budgets had been prepared and adjusted well to accommodate the decrease in Revenue however mentioned that there was some swing in the Masterplan budget if needed.</p>	<p>Action/Motion: Finance Report to be ratified:</p> <p>Moved by: Antonella Fedele Seconded by: Nick Codling</p> <p>Action/Motion: 2021 approved indicative Budgets to be ratified by School Council</p> <p>Moved by: Matthew Cohen Seconded by: Sue Evangelakos</p>
<p>8.</p>	<p>Facilities Report: Nil Report</p> <p>Justin mentioned that he was still waiting on quotes from the AC Company. Should receive quotes and sign contracts before the end of the year with works then due to commence next year.</p>	
<p>9.</p>	<p>Education Report: Education team report taken as read and tabled by Kim Shipley.</p> <p>Arts & Physical Education Policies have been updated and seek approval</p>	<p>Action/Motion: Arts & PE policies updates to be ratified:</p> <p>Moved by: Chris Vlahos Seconded by: Lisa Williamson</p>
<p>10.</p>	<p>Parents' Association and Fund Raising: Parents' Association report taken as read and tabled.</p> <p>Lisa advised they have continued to meet throughout the year despite Covid19. They will be offering Icy pole Friday this week. They are looking forward to next year and the Big Day Out in 2022.</p>	
<p>11.</p>	<p>General Business:</p> <p>Kim Shipley thanked all School Council members for their support and efforts during this very unusual year. She thanked Matt Cohen for his endless contribution during his time at Deepdene.</p> <p>Justin thanked and acknowledged Kim Shipley and all staff again for their amazing efforts and ability to pivot from normal to remote learning during this very unusual year.</p>	
<p>12.</p>	<p>Meeting closed at: 7:35 pm</p> <p>Next Meeting to be 7:00pm on Wednesday 17th February 2021, venue to be advised. Documents to be sent out on Friday prior to the meeting.</p> <p>Justin Phillips..... Kim Shipley</p>	<p>Kim Hastings to send out paperwork on 12th February</p>