



Deepdene Primary School

DEEPDENE PRIMARY SCHOOL COUNCIL MEETING MINUTES
Held on Wednesday, 28th October 2020 @ 7.00pm via WebEx

Item	Details	Actions/Recommendations:
1.	<p>Open and Welcome:</p> <p>Kim Shipley opened the meeting Kim welcomed and thanked all members for attending. Kim congratulated everyone on their amazing efforts during Remote Learning and the return to On-site Learning.</p>	
2.	<p>Minutes of Previous Meeting:</p> <p>Council to ratify the reports of the last meeting held from the 5th August 2020.</p>	<p>Action/Motion: To be ratified</p> <p>Moved by: Lisa Williamson Seconded by: Cathie Hoath</p>
3.	<p>Business Arising: Nil</p>	
4.	<p>Correspondence In: Nil</p> <p>Correspondence Out: Nil</p>	
5.	<p>Principals Report: Principals report taken as read and tabled by Kim Shipley</p> <p>Kim Shipley thanked all parents and families for their resilience and determination during what was a very challenging time congratulating everyone on the very smooth start back with staggered start, finish times, and allocated gates.</p> <p>Kim discussed the impact Covid19 has had on 2020 including such aspects as Incursions, excursions, and extra-curricular activities advising teachers are working within DET guidelines to organise a fantastic Term 4.</p> <p>DET have outlined the priorities for Term 4 as Literacy and Numeracy, Student Wellbeing and smooth transitions.</p> <p>Planning for 2021 has commenced with the Leadership team meeting regularly to consider all school operations and structures for next year. Our current projected enrolment is 430 with 55 Prep students enrolled for next year.</p> <p>Covid19 has also had an effect on our enrolment numbers with the restrictions of international students. Our staffing for 2021 is still to be finalised however, it is our aim to provide 19 classrooms maintaining our specialist, special needs and extension and enrichment programs. Matt Buttrey asked how we could try to capture those families who may choose to enrol at neighbouring schools. Matt advised he was happy to look at updating our website.</p>	<p>Action/Motion: To be ratified</p> <p>Moved by: Matt Cohen Seconded by: Sue Evangelakos</p> <p>Kim Shipley to contact Matt Buttrey re: Website requirements.</p>

	Kim advised that we have been in negotiation with OSHClub who have proposed an attractive 5-year contract with attractive bonuses.	
7.	<p>Finance Report: Finance report taken as read and tabled by Kim Hastings.</p> <p>Finance team met 16th October via WebEx to discuss the new DET requirements for Parent Payment Arrangements for 2021. The Parent payment Arrangement was approved by the Finance Team and presented to School Council for ratifying.</p> <p>Some minor income and highlighted expenditure items were discussed. Excursion Levy refunds are to be a focus once all Term 4 activities have been finalised.</p>	<p>Action/Motion: To be ratified</p> <p>Moved by: Sue Evangelakos Seconded by: Cathie Hoath</p> <p>Action/Motion: Parent Payment Arrangement 2021 to be ratified</p> <p>Moved by: Matt Cohen Seconded by: Chris Vlahos</p>
8.	<p>Facilities Report: Facilities report taken as read and tabled by Chris Vlahos.</p> <p>Kim Shipley acknowledged and thanked Chris for all her hard work relating to facilities and the recent safety inspection compliances.</p>	
9.	<p>Education Report: Education team report taken as read and tabled by Kim Shipley.</p>	Wellbeing and Engagement Policy to be amended as discussed.
10.	<p>Parents' Association and Fund Raising: Parents' Association report taken as read and tabled by Cathie Hoath</p> <p>Due to no access, to school grounds during Covid-19 restrictions the Parents' Association have provided 'welcome back to school' individually wrapped jellybeans, and have adapted the Christmas fundraiser to be on-line this year. The Parent's Association have kindly offered to share the cost of Welcome Koalas for Foundation students for 2021 as a welcome to Deepdene Primary School.</p>	
11.	<p>General Business:</p> <p>Kim Shipley presented the 2020 Master Plan due to Justin having internet connection issues. She also thanked Justin for his incredible efforts in providing such a concise and informative document giving the Community a clear idea of future projects and required funds. It was noted that the Master Plan is a flexible working document.</p> <p>Nick Codling advised that the City of Boroondara have listed the Church and Church Hall next door with a Heritage overlay however the Carpark and Tennis courts are not included in this.</p>	Kim Shipley to post the Masterplan on the Website and on Compass.
12.	<p>Meeting closed at: 8:15pm</p> <p>Remaining 2020 School Council Meeting dates</p> <p>Next Meeting to be held @ 7:00pm on Wednesday 2nd December venue to be advised. Invitations and documents will be sent out the Friday prior to the meeting.</p> <p>Justin Phillips.....Kim Shipley</p>	Kim Hastings to send out paperwork on 27/11/2020