LEVEL 6 CANBERRA TOUR
Monday 9th May – Friday 13th May, 2016

PLEASE READ CAREFULLY AND FILE THIS NOTICE FOR LATER REFERENCE,
IT CONTAINS IMPORTANT INFORMATION

The following details of the Canberra Tour should be carefully noted.

1. THIS IS AN EDUCATIONAL TOUR
It is emphasised that this tour is not just a trip away from school, but has been planned as part of the educational program. All places visited have been selected with this program in mind. Students will be involved in a range of Canberra based activities in Term 2. These are related to the places they will visit.

2. ACCOMMODATION
AIS – Australian Institute of Sport – Specialises in school groups.
All meals except lunch on the first day will be provided.

3. CLOTHING, CASES, ETC.
Students should bring their Level 6 hooded jumper, polo and school uniform for day excursions to Parliament House and the War Memorial.

No precise list of clothing is necessary however casual clothing should be appropriate for representing our school at all times. We also remind you that the weather in Canberra can be similar to Melbourne (unpredictable!). We are only away for five days and will not be involved in activities likely to require numerous changes of clothing, although comfortable shoes will be necessary. The accommodation is heated/air conditioned if necessary. We suggest parkas and jumpers as Canberra in May can be cold. Also bathers and a towel for the swimming excursion are a must. Children should bring a small pillow for use on the coach. Don’t forget toothbrush, shampoo, deodorant etc. Bring a game, music and/or a book for the bus. All linen and towels for showering will be provided by the AIS.

PLEASE LABEL ALL CASES, CAMERAS, ELECTRONIC GAMES, IPODS AND CLOTHING.
TEACHERS ARE NOT RESPONSIBLE FOR THESE.

4. MEDICINES
Children who require special medicines, tablets, etc. must have NAMES clearly marked with FULL INSTRUCTIONS FOR ADMINISTRATION. Medication should be in original packaging and in a labelled ziplock bag or small plastic container. There will be a Level 2 First Aid trained staff member on the buses who will be in charge of all medicines etc.

From our experience with children on bus tours it is often advisable for children who are at all prone to travel sickness to take anti travel sickness tablets prior to departing. The bus is generally unable to stop and children can feel quite miserable if they are ill.

Please feel free to send such tablets for the trip home, but do label them with your child's name and the dosage. Medication will be collected from children at the outset and taken under supervision, but it is still important that CHILDREN THEMSELVES should be aware of how often to take medicine, quantities, etc. No child is to take any medicine unsupervised and please do not send children along who have been ill immediately prior to the tour.

5. POCKET MONEY
We wish to limit money taken and yet allow a reasonable amount for worthwhile purchases. Accordingly a maximum of $30 is allowed, but we urge you as parents to encourage your children to spend their money WISELY. If more money is sent and is not for a specific purpose, it will be kept by the teacher and returned to the child when we arrive back to Melbourne.
If your child wishes to purchase a specific item such as a medal from the War Memorial, then the approximate amount needs to be placed in an envelope and labelled with the student’s name and given to the teacher in charge. Remember that many souvenirs are a waste of money. The purchase of post cards and booklets from places visited will be encouraged. Questacon is always a hit with the children. Sweets are to be kept to a MINIMUM. Could you please discuss the budgeting of pocket money with your children.

6. CAMERAS AND VALUABLES
While we definitely encourage children to use cameras, teachers cannot be held responsible for their safekeeping, nor the safekeeping of other valuables. If mobile phones are taken on the tour by students for entertainment purposes, they must have their SIM cards removed at home.

7. FOOD
If your child has any allergies, or has special food requirements, please contact your child’s teacher well before departure (minimum 4 weeks before) and indicate special food needs on the medical forms so that arrangements can be made with the AIS. Please indicate only allergy related, vegetarian or religious special food needs and not that they don’t like a particular food.

8. BEHAVIOUR
Children are reminded of the great importance of sensible and responsible behaviour, and we urge parents to discuss this with your child prior to the tour.

• CHILDREN ARE NOT ALLOWED TO ENTER OTHER CHILDREN’S ROOMS WITHOUT PERMISSION
• LIGHTS OUT TIMES MUST BE STRICTLY OBSERVED
• CHILDREN MUST NOT LEAVE THE TOUR GROUP AT ANY TIME
• GOOD MANNERS ARE EXPECTED AT ALL TIMES

PLEASE NOTE THAT THIS IS A TOUR, NOT A CAMP AND IT IS A BUSY AND DEMANDING SCHEDULE.
We don’t wish to provide a long list of rules - suffice to say - DON’T SPOIL IT FOR OTHERS.

9. TEACHERS
The teachers on the tour are: Miss Alexis Savvas, Mrs Christine Vlahos, Mrs Sue Evangelakos, Mr Ed Schaepman, Ms Louise Cardwell, Ms Kim Shipley and Mr Simon Upchurch.

10. DEPARTURE TIME/RETURN TIME
The coach will depart Deepdene Primary School at 7.20 am on Monday 9th May. Children must arrive at school no later than 7.00 am on that morning. N.B. NO PROVISION IS MADE FOR LUNCH OR MORNING AND AFTERNOON SNACKS ON THE FIRST DAY. CHILDREN SHOULD BRING A CUT LUNCH, SUITABLE MORNING AND AFTERNOON SNACKS AND DRINKS. Water is essential.
Please remember that the children spend 8 hours on the bus and they do not need really high energy foods on the trip e.g. lots of lollies or sports drinks.

The coaches will arrive back at Deepdene Primary at approximately 3:00-3:30pm on Friday 13th May. Parents are asked to make arrangements to collect their children and to PLEASE BE ON TIME, (or even a little early) as children will be tired. Teachers will be exhausted!

11. STUDENT ACCIDENT INSURANCE
It is recommended, particularly where an adventure activity is planned that parents/guardians should be reminded that:
• The Department Of Education and Early Childhood Development does not provide student accident cover and
• Parents may wish to obtain student accident insurance cover from a commercial insurer, depending on their health insurance arrangements and any other personal considerations.